Illinois Liquor Control Commission

How can I renew my liquor license?

Date

February 2026

Website

www.ILCC.illinois.gov

ILCC Portal

ILCCportal.illinois.gov

Key Objectives

01.

Educate

To ensure that you are equipped with the knowledge and resources required to navigate the ILCC Portal successfully.

02.

Inform

To ensure changes for the new system are understood.

03.

Support

To support you through the new portal transition.

Key Features

Login & Navigation

Login into the portal will require an ILogin account.

User Experience

Your ILogin will grant you access to the ILCC Portal.

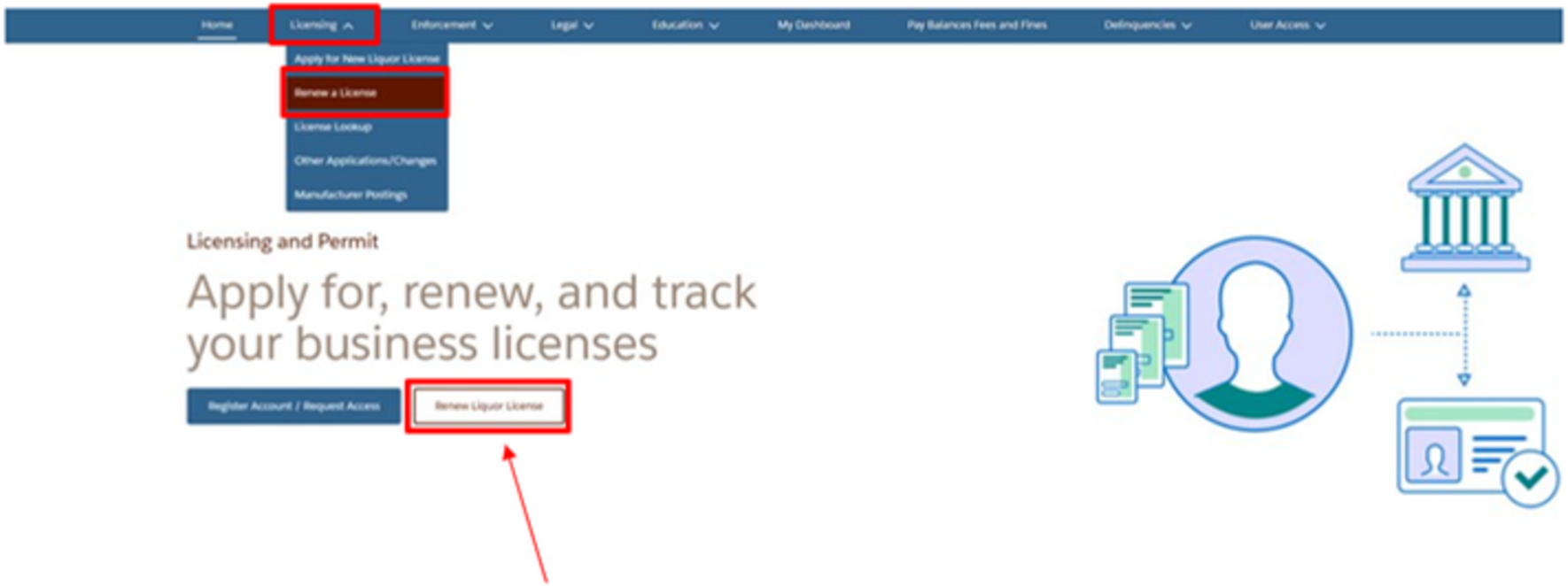
Workflow Automation

To support you through the new portal transition.

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Under the **Licensing** tab, users can **renew a liquor license**.

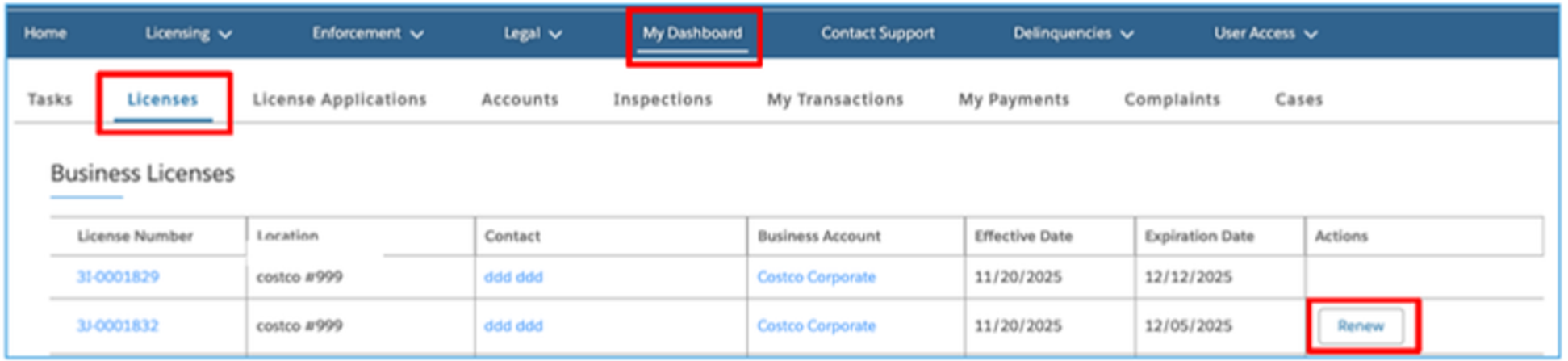
Click on the **Licensing** tab, and click **Renew a License**.



Alternatively, Click on the **Renew Liquor License**

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Clicking on **Renew a License** under the **Licensing** tab will take you to the **Licenses** section in the **My Dashboard** tab.



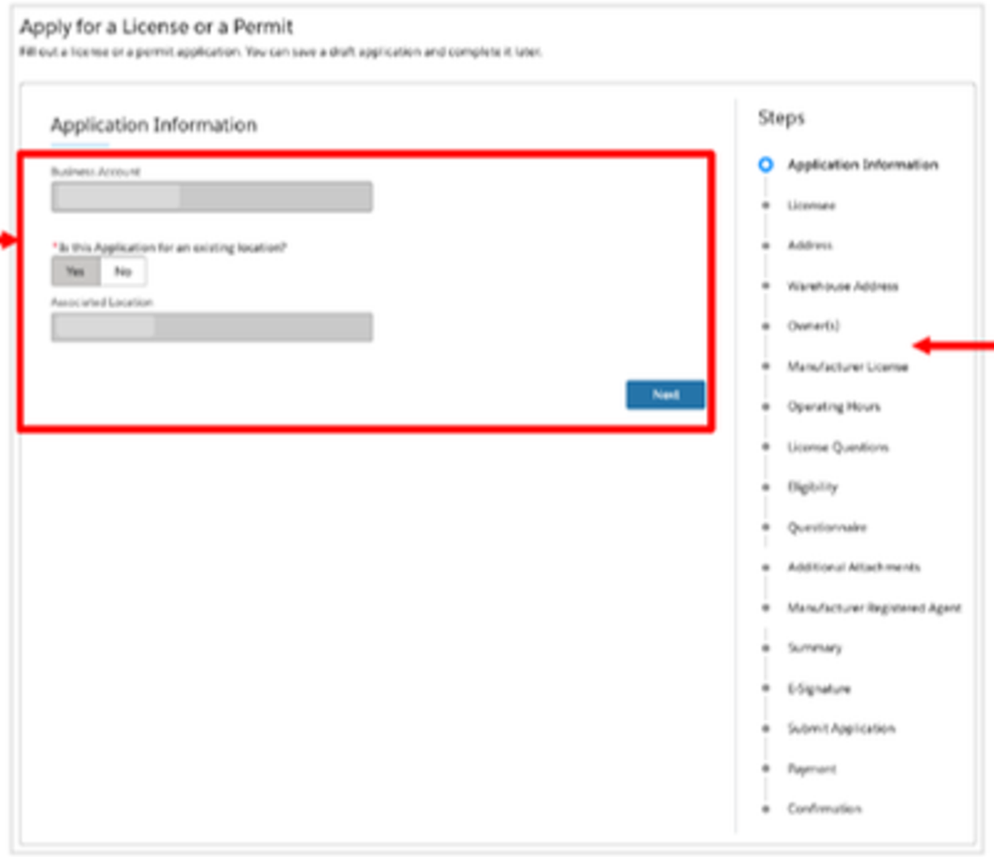
Review the licenses that are expired and click **Renew**.

Note: you can also get to this page by clicking on the **My Dashboard** tab, then **Licenses**.

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Note that a lot of the information will be pre-populated for the renewal.

Click **Next** to move on to the next step.



Follow the application steps and complete all required information marked with * on each page.

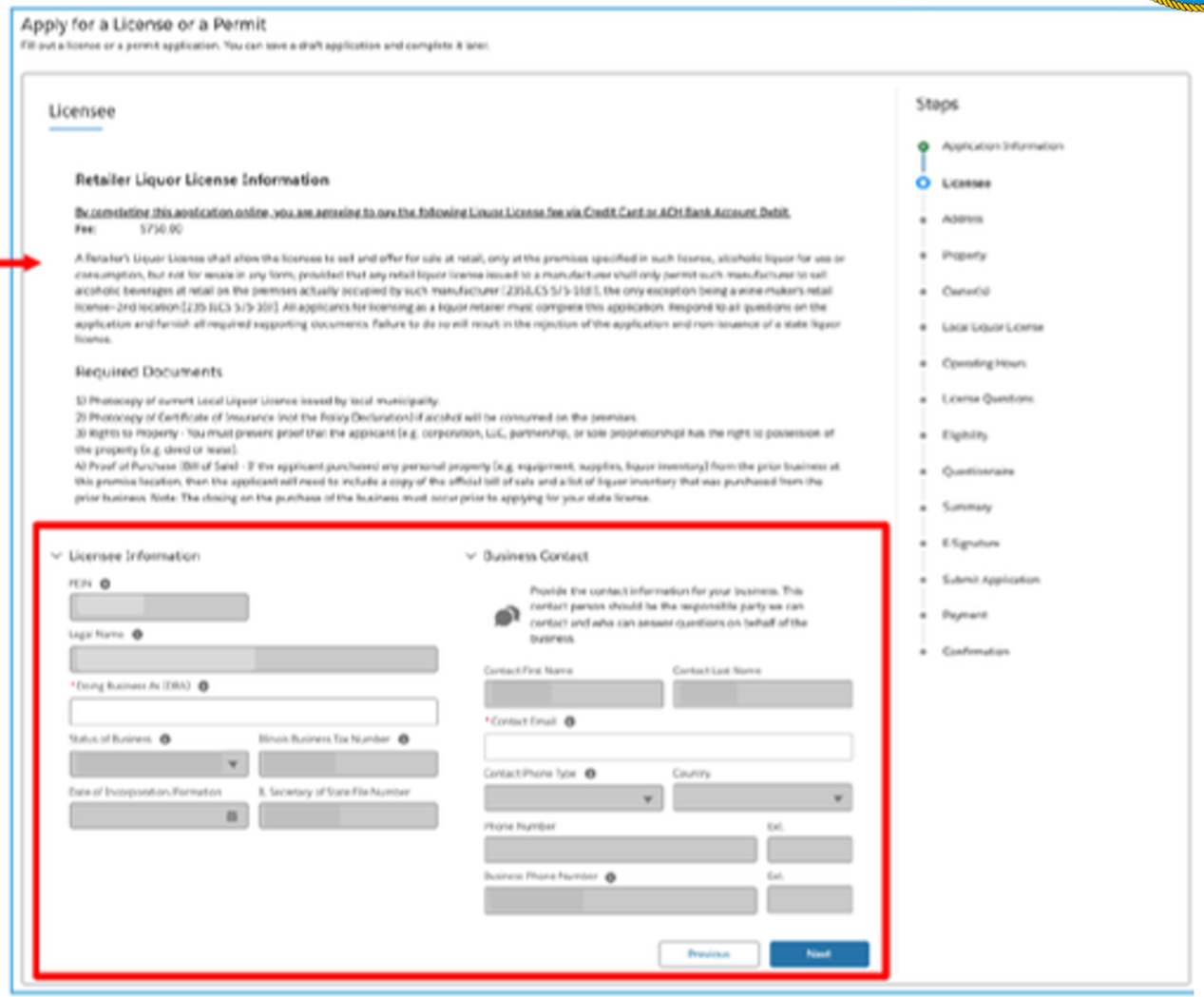
All application steps must be completed. Complete each application step and click **Next** to move to the next step.

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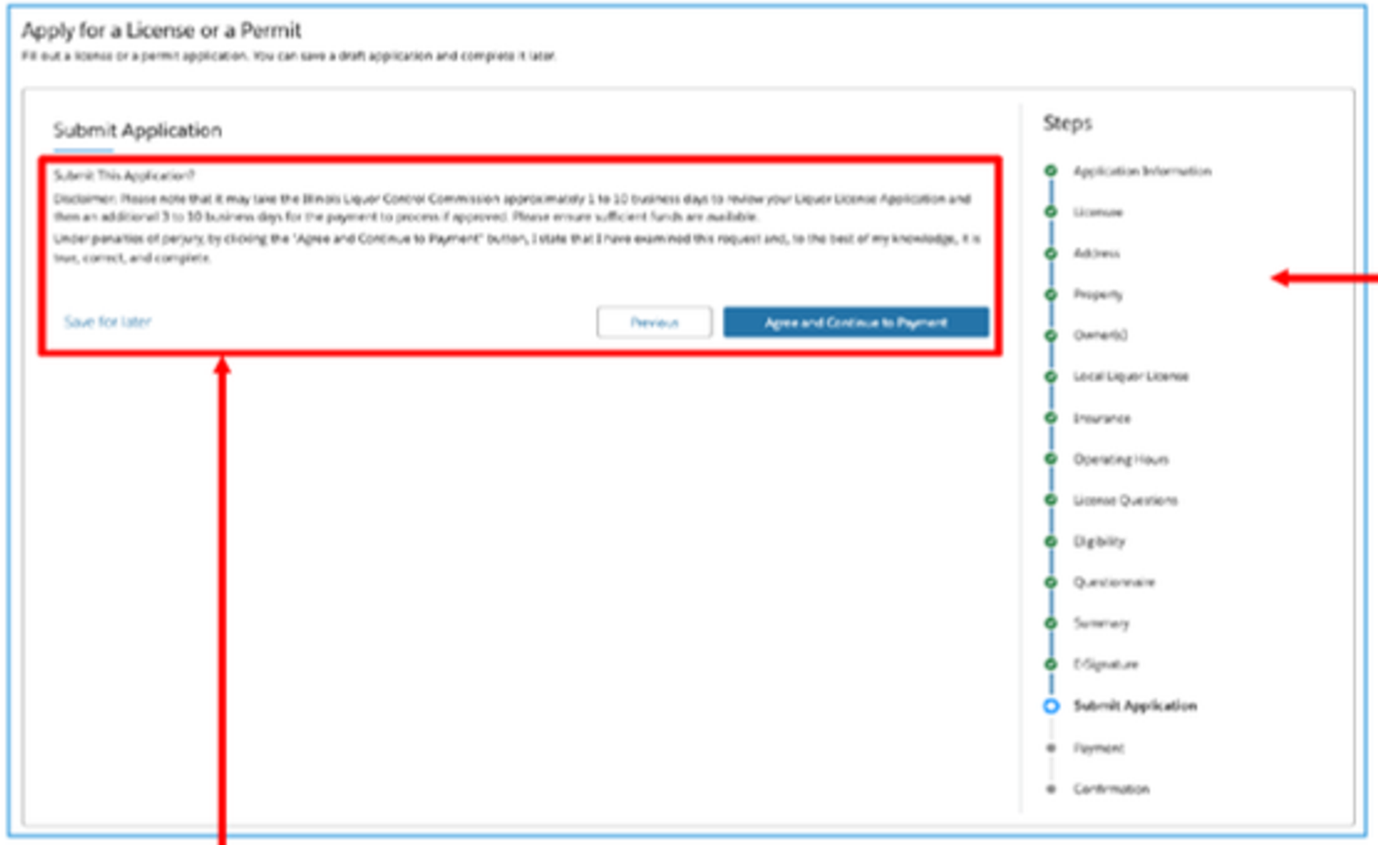
Review the **Liquor License Information** and take note of the **Required Documents**.

Complete the **Licensee Information** and **Business Contact** sections. Note that information is pre-populated if the data already exists in the system; however, *Doing Business as (DBA)* and *Contact Email* must be verified every time a license application is submitted/renewed.

Click **Next** to continue to the next application step.



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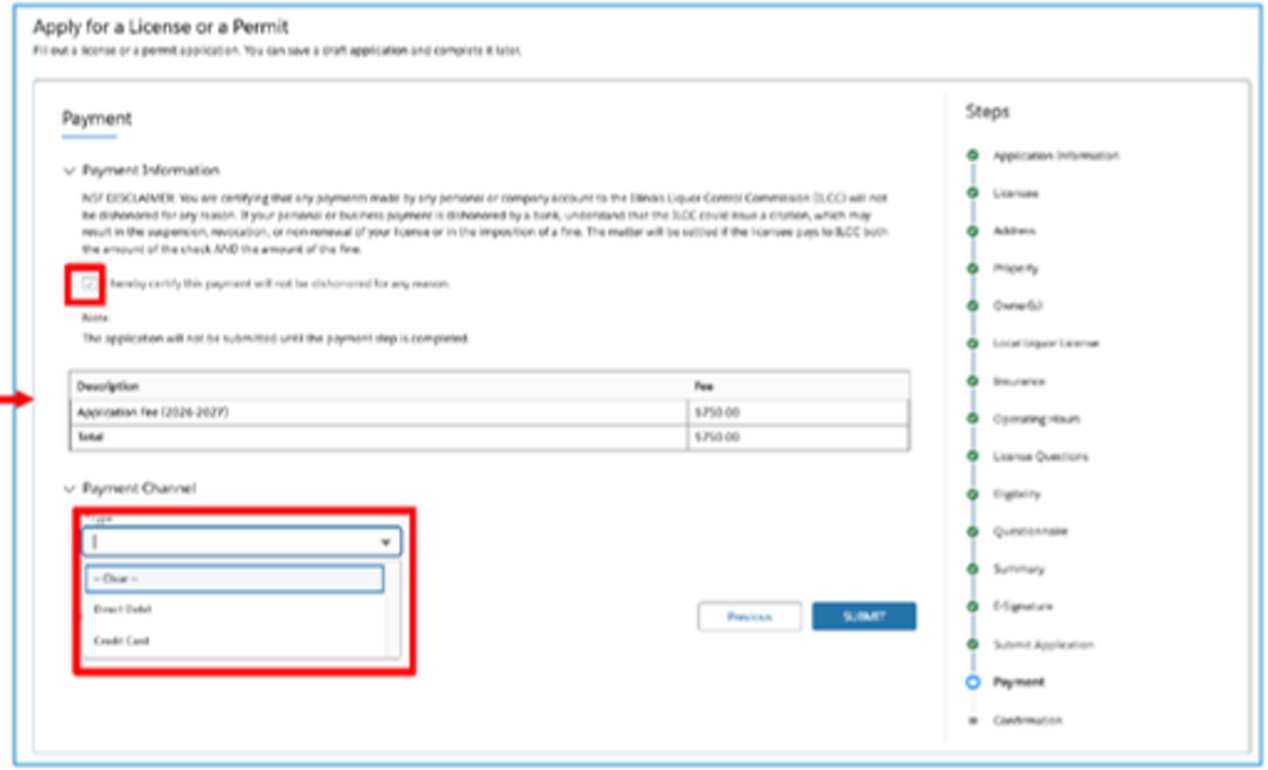


Continue to work through all application steps. Completed steps will be marked with a green checkmark ✅.

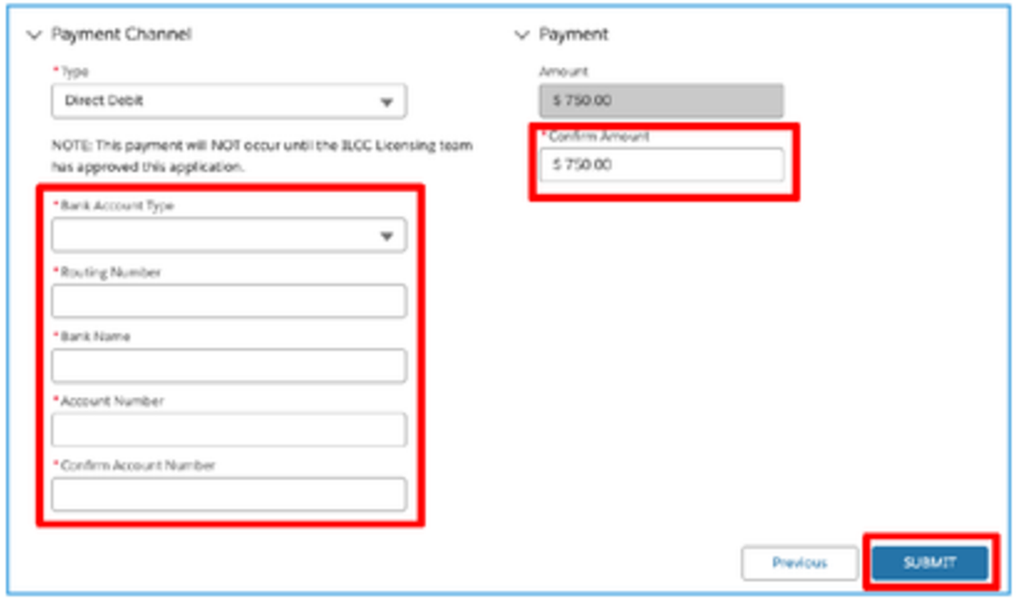
Before you submit the application, review the disclaimer and the attestation statement. When ready, click **Agree and Continue to Payment**.

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To make a payment for the application fee, check the **checkbox** to certify and select the **payment type**.



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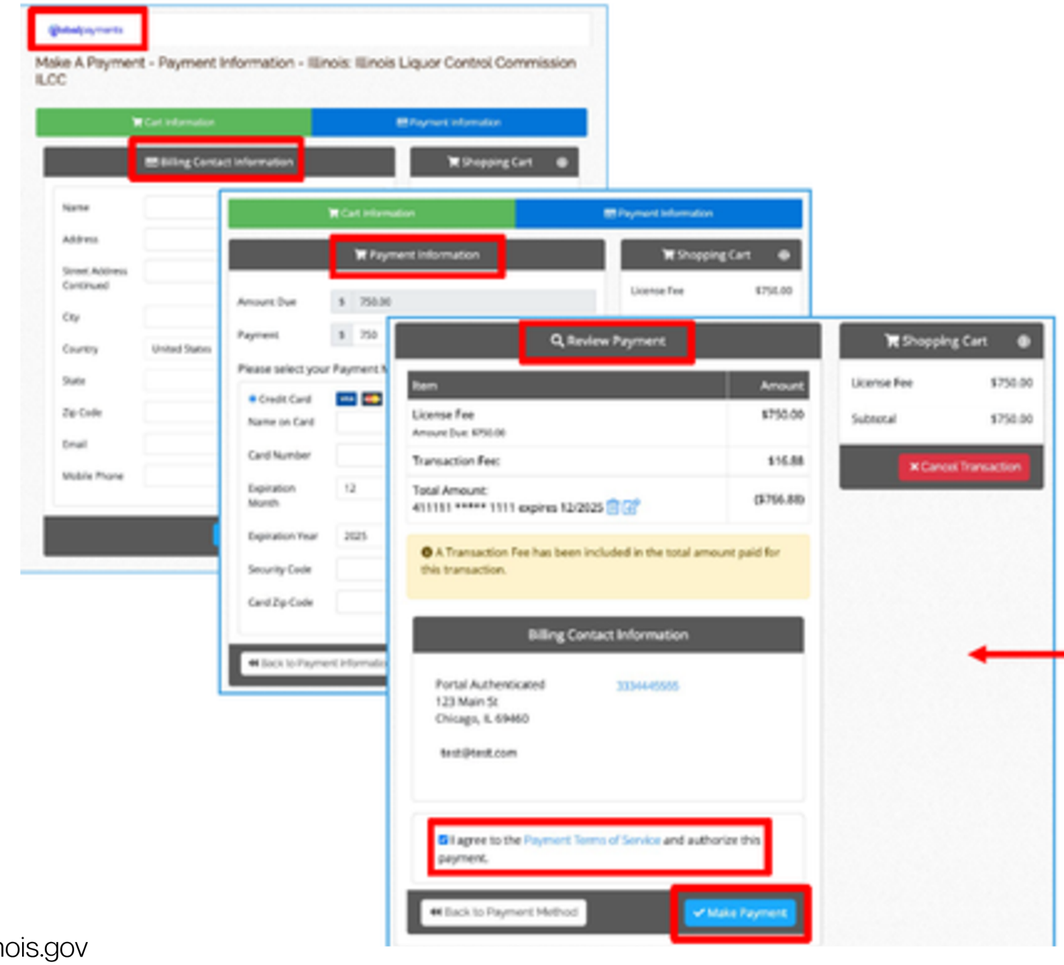


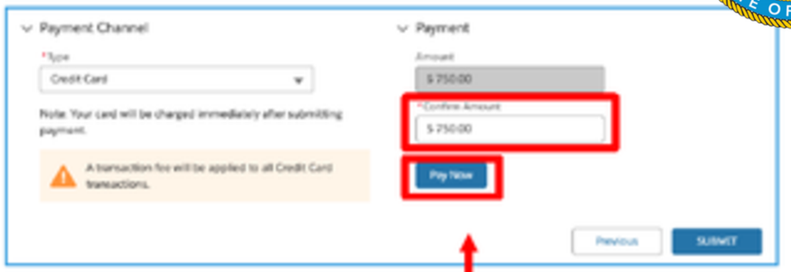
Using Direct Debit:

Enter the payment amount in **Confirm Amount**. Complete the bank account information and click **Submit**.

Once you get the Payment Completed confirmation, click **Next** to finish the process.

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Using a Credit Card:

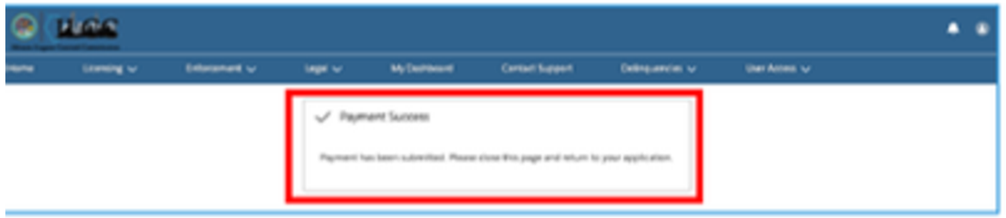
Enter the payment amount in **Confirm Amount**. Complete the bank account information and click **Pay Now**.

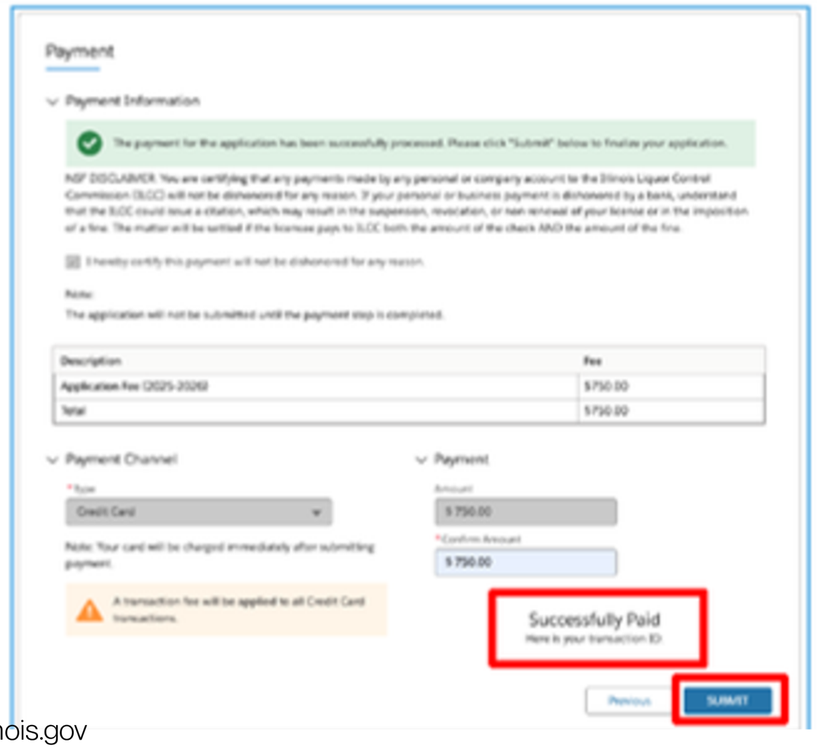
You will be directed to a third-party payment site, **Global Payments**. Follow the steps and complete:

- Billing Contact Information
- Payment Information
- Review Payment

Check the **checkbox** to agree with the terms and click **Make Payment**.

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Using a Credit Card (continued):

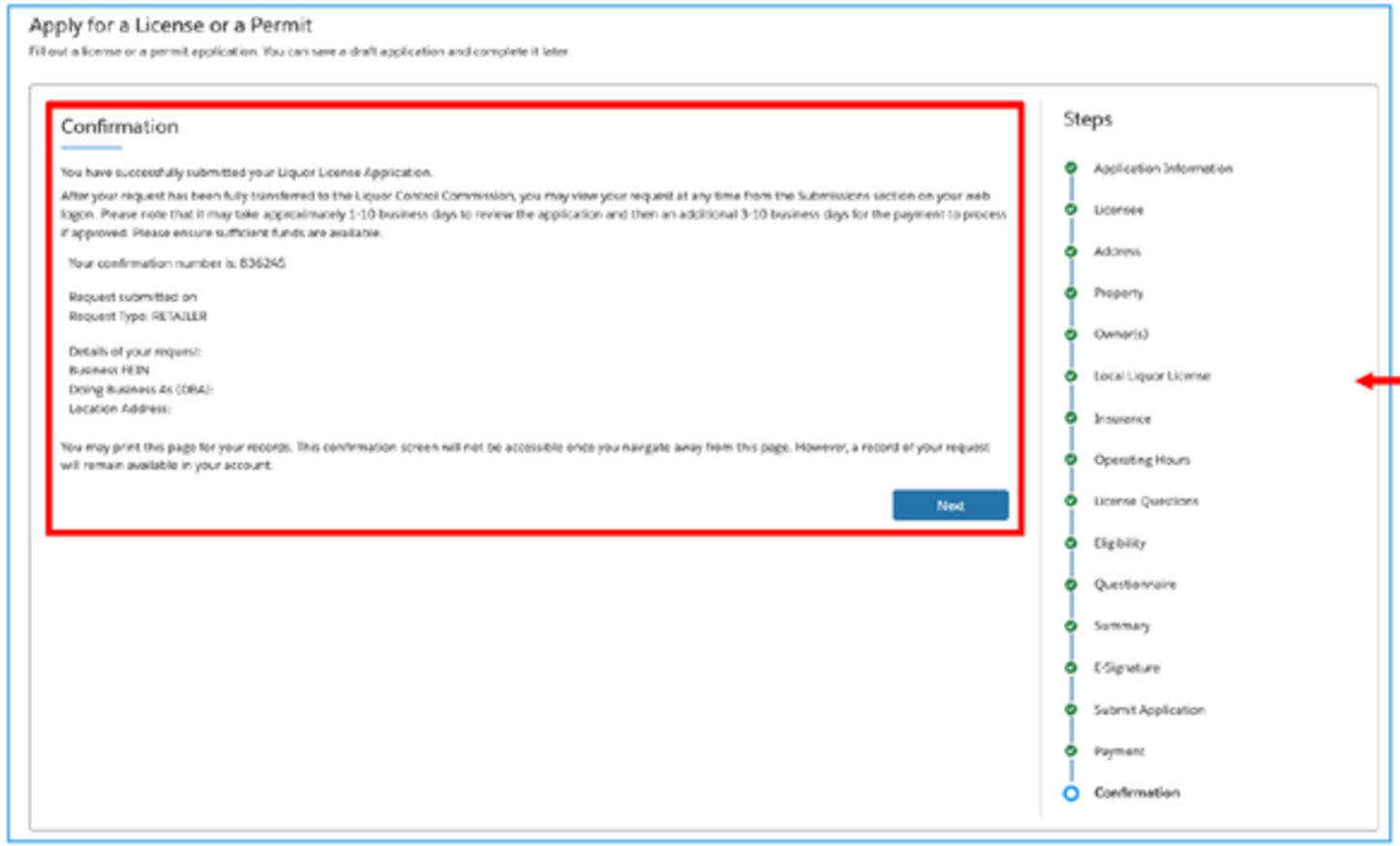
Once the payment is processed, you will be redirected back to the ILCC Portal and see the **Payment Success** message.

Close the tab and go back to the original tab and refresh. Confirm the **Successfully Paid** message is displayed, and click **Submit**.

Once you get the Payment Completed confirmation, click **Next** to finish the process.



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Review the **Confirmation** and click **Next** to complete the application process.

Thank you

Contact: ILCC.Licensing@illinois.gov

Phone: 217-782-2136 or 312-814-2206

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