



## ILLINOIS LIQUOR CONTROL COMMISSION

50 West Washington Street, Suite 209 Chicago, IL 60602  
300 West Jefferson Street, Suite 300, Springfield, IL 62702

December 2025

### Freedom of Information Act Section 4 Disclosures

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/4, the Illinois Liquor Control Commission (ILCC) does disclose as follows:

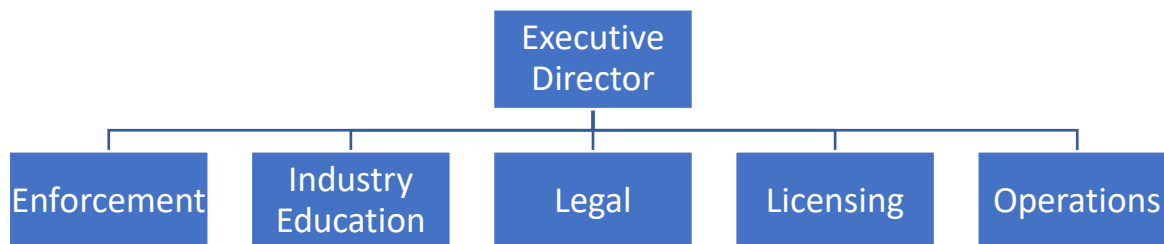
#### ***(a): A Brief Description of the ILCC:***

##### ***1. Summary of the purpose of the ILCC:***

The ILCC regulates the manufacture, distribution, and retail sale of alcoholic beverages in Illinois, as authorized by the Illinois Liquor Control Act [235 ILCS 5] ("Act"). Under the Act, the ILCC has the power to issue, suspend, and revoke state liquor licenses and Beverage Alcohol Sellers and Servers Education and Training (BASSET) licenses; inspect and investigate any Illinois establishment where alcoholic liquors are manufactured, distributed, warehoused, or sold; and impose fines for violations of the Act.

The ILCC is also responsible for developing industry education programs related to BASSET as well as administering a public awareness program to reduce or eliminate underage purchasing and consumption of alcoholic beverages by persons under the age of 21. The ILCC is also tasked with the adoption of rules and regulations necessary for the ILCC to carry out its functions and duties so that the health, safety, and welfare of the People of the State of Illinois is protected, while promoting and fostering temperance in the consumption of alcoholic liquors. The ILCC is led by Executive Director Lisa Gardner, and is comprised of 4 main divisions: Enforcement, Industry Education, Legal and Licensing.

##### ***2. A block diagram giving its functional subdivisions:***



##### ***3. The total amount of its operating budget:***

The operating budget for FY26 is \$13,876,400.00.

##### ***4. The number and location of all of its separate offices:***

The ILCC maintains two offices. The offices are located at:

1. 50 West Washington Street, Suite 209 Chicago, IL 60602
2. 300 West Jefferson Street, Suite 300, Springfield, IL 62702

**5. *The approximate number of full and part-time employees,***

The ILCC employs approximately 47 full time employees and one part-time employee.

**6. *The identification and membership of any board, commission, committee, or council which operates in an advisory capacity relative to the operation of the public body, or which exercises control over its policies or procedures, or to which the public body is required to report and be answerable for its operations:***

Oversight of the ILCC is through the ILCC Chair and six Commissioners. They are as follows:

Chair Cynthia Berg

Commissioner Melody Spann Cooper

Commissioner Steven Powell

Commissioner Tom Gibbons

Commissioner Brian Sullivan,

Commissioner Julieta LaMalfa

Commissioner Patricia Pulido Sanchez

Additional information regarding the terms of each member can be found online from The Governor's Office of Executive Appointments website at:

<https://govappointments.illinois.gov/boardsandcommissions/details/?id=9114cb5e-2007-ee11-8f6d-001dd8068008>

***(b) A brief description of the methods whereby the public may request information and public records, a directory designating the Freedom of Information officer or officers, the address where requests for public records should be directed, and any fees allowable under Section 6 of this Act.***

Any person may complete a Freedom of Information Act Request form, which is available for download from the ILCC website, requesting any non-exempt public records of the ILCC. The form is NOT required to submit a FOIA request but is available as a resource for anyone who wants to request records from the ILCC. Please be as specific in your request as possible. The ILCC does not accept oral requests.

There are multiple options for submitting a FOIA form:

1. Directly through our website on the FOIA Form tab
2. Download the form and email to: ILCC.FOIA@illinois.gov
3. Download the form and mail it:

Illinois Liquor Control Commission  
Freedom of Information Act Officer  
50 W. Washington, Suite 209  
Chicago, IL 60602

The Commission FOIA Officers are Abraham Zisook and Noel Quanbeck.

The Commission may charge fees as authorized by Section 6 of the Freedom of Information Act, 5 ILCS 140/6.

A list of available records can be found on the ILCC website,

<https://ilcc.illinois.gov/divisions/legal/freedom-of-information-act-requests.html>.