



Illinois Liquor Control Commission Request for One-Time Transfer

Common Ownership (Percentage Based)

XFER-101

Wine & Spirits ONLY

This form does NOT need to be submitted to the ILCC for approval. Retain this form and attachments.

Licensee (Licensed Entity): _____

Name of Individual(s) with
Common Ownership: _____

List Ownership Percentages - At least one person must exceed 5% ownership of both entities.

Type of Retail Privileges: _____

1. The transferring retailer(s) or receiving retailer is **not** delinquent in the payment of a wine and spirits invoice for more than 30 days.
2. The quantity to be transferred is to be no more than 3% (Off-Premises) or 5% (On-Premises) of the average monthly purchases by volume (Liters) of the most recent 12-month period for wine and/or spirits.
3. The Licensee has provided written notice to the distributor responsible for the geographic area of the brand, size, and quantity of the wine or spirits to be transferred within the geographic area. *(Be prepared to provide documentation, if requested)*
4. The method of transit is either a common carrier, a distributor vehicle, or a retailer vehicle.
5. Transfer is scheduled to occur on _____

By signing here, the Licensee hereby certifies that items 1-5 hold true.

Date: _____

FROM:

Store: _____

Address: _____

State Lic. No.: _____

Pursuant to 235 ILCS 5/6-37, the Licensees named herein have completed a one-time transfer of wine and spirits as authorized by law. The Licensees shall maintain this document and all attachments hereto for a minimum of three years from the date of transfer and will provide such documentation upon request to the Illinois Liquor Control Commission. Attached please find a detailed inventory of the alcoholic liquor products to be transferred.

TO:

Store: _____

Address: _____

State Lic. No.: _____

Store: _____

Address: _____

State Lic. No.: _____

A detailed inventory must be included with this form.

The inventory must include locations ("to" and "from"), the product brand name(s), container sizes, number of containers, and the name of the distributor assigned to sell the wine and spirits products for each retailer location. For each wine and spirits product, the distributor shall be the same for the transferring retailer and the receiving retailers.